

AUDIT AND RISK COMMITTEE

30 June 2015

Risk Management Update

Report of the Director for Resources

Strategic Aim:	All	
Exempt Information	No	
Cabinet Member(s) Responsible:	Councillor King, Portfolio holder for Places (Development and Economy) and Resources	
Contact Officer(s):	Debbie Mogg, Director for Resources	Tel: 01572 758358 dmogg@rutland.gov.uk
Ward Councillor(s)	Not applicable	

DECISION RECOMMENDATIONS

1. That the Audit and Risk Committee comments on the contents of this report, including the next steps set out in section 3.

1. PURPOSE OF THE REPORT

- 1.1 To update the Committee and seek comment on the work planned in respect of the Council's risk management arrangements.

2. CURRENT POSITION

- 2.1 The Council has an approved Risk Management Strategy and Policy in place which sets out the Council's approach to managing risk along with the roles and responsibilities of various individuals, groups and elected members.
- 2.2 This strategy and policy has been in place for a number of years and is due for a refresh to ensure it represents and promotes best practice.
- 2.3 The strategic risk register is owned and maintained by the Strategic Management Team (SMT). Each risk is allocated to a member of SMT as the 'risk owner,' who takes responsibility for overseeing any action plans arising from the register and monitoring any change in the likelihood or impact of the risk.
- 2.4 The risk registers have previously been reported on a regular basis to this committee and to each of the scrutiny panels.
- 2.5 Whilst it right and proper that SMT are the owners of the strategic risk register, there is a need to ensure that senior managers fully understand their role within the risk management framework and how they contribute to effective risk

management across the organisation. There have been several changes at the senior manager level over recent months so now is considered an opportune time to do this.

3. PLANNED PROGRAMME OF WORK

- 3.1 Included within the Council's insurance contract with Zurich Municipal, is an annual provision of support for risk management. This is effectively a block of consultancy time which the Council can access to for any work that falls under the umbrella of risk management.
- 3.2 Based on the situation as outlined above, we have been in discussion with Zurich Municipal about the work programme for 2015/16. The detail and timetable is yet to be finalised but the proposal is for the following work to be delivered.

Project	Activity
Risk Management Health Check	<p>A review of the existing policies, procedures, risk registers and governance arrangements currently in operation. This assessment will identify areas for enhancement and development.</p> <p><u>Output:</u></p> <ol style="list-style-type: none"> 1) Summary report highlighting the work performed along with the findings and suggested areas of improvement 2) Development Action Plan
Risk Management Strategy and Policy refresh	<p>Best practice review of the Risk Strategy and the accompanying procedures. Following this, a refresh will be completed along with the addition of any necessary amendments to ensure compliance and best practice</p> <p><u>Output:</u></p> <ol style="list-style-type: none"> 1) Revised Risk Management Strategy and Procedures
Risk Register Redesign	<p>Implementation of a new risk register format and the transferring of all current risks into the new format.</p> <p><u>Output:</u></p> <ol style="list-style-type: none"> 1) New Risk Register format, fit for purpose and in line with recommendations 2) Transfer of all existing risks 'as is' into new format
Risk Management – Insight sessions (training) for Senior Managers' Forum	<p>Two sessions of risk management training/awareness. These sessions will be completed in order to 'relaunch' the new risk management strategy, policy and procedures.</p> <p><u>Output:</u></p> <ol style="list-style-type: none"> 1) 2 x 2 hr sessions – approx. 15 attendees for each 2) Summary evaluation capturing issues and feedback from the sessions

- 3.3 The refreshed policy and procedures will be presented to a future meeting of this committee, as will the risk register once a thorough review and update is complete.

4. CONSULTATION

- 4.1 The purpose of this paper is to consult with the Committee and gain feedback on the proposals

5. ALTERNATIVE OPTIONS

- 5.1 The Council could undertake this review without the support of Zurich Municipal but their expertise and experience of best practice in other organisations is considered a significant benefit to the Council.
- 5.2 Other areas of work were considered for this year, such as a review of business continuity arrangements but it is considered that the review of the risk management framework is of higher priority.

6. FINANCIAL IMPLICATIONS

- 6.1 There are no additional costs arising from this work. The allowance forms part of our insurance contract.

7. LEGAL AND GOVERNANCE CONSIDERATIONS

- 7.1 As set out in its terms of reference within the constitution, this committee has responsibility to provide assurance of the adequacy of the risk management framework and control environment.
- 7.2 There are no legal implications arising from this report.

8. EQUALITY IMPACT ASSESSMENT

- 8.1 An Equality Impact Assessment (EqIA) has not been completed at this stage. A screening exercise will be undertaken when the revised policy and procedures are considered.

9. COMMUNITY SAFETY IMPLICATIONS

- 9.1 There are no community safety implications.

10. HEALTH AND WELLBEING IMPLICATIONS

- 10.1 There are no health and wellbeing implications.

11. CONCLUSION & SUMMARY OF REASONS FOR THE RECOMMENDATIONS

- 11.1 The Committee's role is to monitor the effective development and operation of risk management and corporate governance. The proposals within this paper are

intended to further improve and enhance the arrangements the Council has in place.

12. BACKGROUND PAPERS

12.1 There are no additional background papers to the report

13. APPENDICES

13.1 None

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